



AITKIN COUNTY BOARD OF COMMISSIONERS

July 22, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Absent

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund
Adding item 10C

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

A) Correspondence File-

July 8, 2025 - July 21, 2025

B) Approve County Board Minutes-

July 8, 2025

C) Approve Electronic Funds Transfers

Total	\$1,478,700.06
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D) Approve Auditor Vouchers-

Auditor Warrants - Sales, Use and Diesel Tax, June 2025

General	\$59.29	R&B	\$1,050.64	Trust	\$73.98	LLCC	\$70.21
Parks	\$520.97					Total	\$1,775.09

E) Approve Auditor Vouchers-

Auditor Warrants - HHS 07.03.25

General	\$30.10	HHS	\$79,758.67			Total	\$79,788.77
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F) Information Only

City of Aitkin - 2024 TIF Report

G) Approve-

County Administrator Employment Agreement

H) Approve Auditor Vouchers-

Auditor Warrants - HHS 07.11.25

HHS	\$58,119.42					Total	\$58,119.42
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I) Approve Auditor Vouchers-

Auditor Warrant 07.15.25

Townships	\$62,694.00					Total	\$62,694.00
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J) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 07.11.25

General	\$5,537.89	State	\$25,963.30	LLCC	\$491.68	Parks	\$150.00
						Total	\$32,142.87

K) Approve-

AIM VCET Opioid Funding Request

L) Approve-

Selander Coaching and Consulting Opioid Funding Request

M) Approve Commissioner's Vouchers

Commissioner Warrants 07.18.25

General	\$343,806.15	Reserves	\$14,467.87	R&B	\$466,405.82	HHS	\$419.82
Debt	\$124,007.51	State	\$14,505.00	Trust	\$6,193.39	Forest	\$1,158.27
Taxes	\$128.44	LLCC	\$21,240.93	Parks	\$141,234.03	Total	\$1,133,567.23

N) Approve Auditor Vouchers-

Auditor Warrants 07.18.25

R&B	\$122,814.98					Total	\$122,814.98
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O) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - ELAN 07.03.25

General	\$3,013.75	Reserves	\$599.28	LLCC	\$489.52	HHS	\$2,884.15
						Total	\$6,986.70

Regular Agenda

3A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Mississippi Headwaters Board Funding for Jacobson Campground

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Resolution # 20250722-090

4A Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Memorandum of Understanding with Itasca County

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

5A Kathleen Ryan – County Auditor

Motion to:

Approve New National Opioid Settlement/Action Needed to Participate

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

5B Kathleen Ryan – County Auditor

Informational Only

2nd Quarter 2025 Budget Review - Information Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6A Jim Bright – Facilities Coordinator

Motion to:

Adopt Resolution - Aitkin County Health & Human Services Office Space Lease Agreement

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Resolution # 20250722-091

7A Carli Goble - Health & Human Services Fiscal Supervisor

Discussion Item

Q2 2025 Fiscal Report - Discussion Item

RESULT: DISCUSSION ITEM

MOVER:

SECONDER:

8A Sarah Pratt – Health & Human Services Director

Discussion Item

H&HS Mandated vs. Non-Mandated Services Presentation - Discussion Item

RESULT: DISCUSSION ITEM

MOVER:

SECONDER:

9A John Welle – County Engineer

Motion to:

Approve 2024 Annual Report

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

10A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Data Practices Revisions

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

10B Mark Jeffers – Economic Development Coordinator

County/Administration related Updates

Committee of the Whole reminder, NACo National Achievement Award

10C Mark Jeffers – Economic Development Coordinator

Motion to:

Adopt Resolution - LG220 Application for Exempt Permit - Ruffed Grouse Society Aitkin Chapter

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Resolution # 20250722-092

11A Board of Commissioners

Commissioner Committee Reports

Northwoods ATV Alliance, Aitkin County CARE, Aitkin County Fair, East Central Regional Library Board, Historical Society, ACAT, Facilities, Big Sandy Lake, NACo Conference, Arrowhead Economic Opportunity Agency, AMC, Toward Zero Deals, Aitkin County Water Planning Task Force

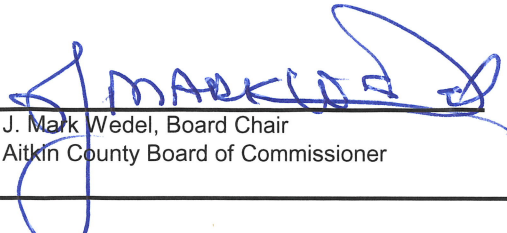
Motion to Adjourn

Motion made at 11:34 a.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

Next Regular Meeting: Tuesday, August 12, 2025


J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

John Welle
County Engineer